

**Minutes for Regular Meeting of the Lewis Center for Educational Research Board
March 14, 2022**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chairman Rodriguez called the meeting to order at 4:30 p.m.
2. **ROLL CALL:** LCER Board Members Pat Caldwell, Torii Gray, Jim Morris (arrived at 5:15 p.m.) Omari Onyango, Sharon Page, Kevin Porter, David Rib, Jessica Rodriguez and Pat Schlosser were in attendance.

Staff members Valli Andreasen, Fausto Barragan, Marcello Congo, Jisela Corona, Ryan Dorcey, Teresa Dowd, David Gruber, and Lisa Lamb were also present.

3. **PUBLIC COMMENTS:** None
4. **SPECIAL PRESENTATIONS:**
 - .01 LCER Ambassadors Apple Cheung and Brianna Tran gave an update on AAE student activities.
 - .02 NSLA Students Aiden Ibarra and Lenette Munoz gave an update on NSLA student activities.
5. **DISCUSSION ITEMS:**
 - .01 NSLA Gym Construction Update – David Gruber reported that we are fast paced to break ground on the gym. It is scheduled to open 10/31/22.
 - .02 LCER 2022-23 Budget Development Update – David Gruber reported that we heard from the Governor in January regarding the preliminary budget and are planning accordingly. We are planning a 4/5 combo class at NSLA next year, as well as adding 10th grade. We are looking into adding a TK class at each campus as well. The Governor will release his revision to the budget in May and then we will hold a workshop. Both schools are hosting Town Halls to get feedback as we develop our LCAP.
 - .03 Update on Current and Projected COVID Regulations – Lisa Lamb reported that Stacy Newman has updated the Injury Illness and Prevention Plan and that today was the first day masks were optional on our campuses. We are continuing safety measures on campus such as sanitizing. Many students are continuing to mask at their choice.
 - .04 Discuss LCER Board Strategic Planning to be held on April 15, 2022 at NSLA – Lisa Lamb reported that Pat Caldwell will be facilitating the Strategic Planning. The Foundation Board will be joining us in the afternoon. Jessica Rodriguez noted that we will discuss LCER’s mission/vision and goals so the Foundation Board can prioritize funding.
 - .05 Discuss Brown Act Training – Lisa Lamb discussed that we can use modules from Charter Schools Development Center (CSDC) at our own pace, as a group at a regular board meeting, or have CSDC present the training – The consensus was to do it on our own with a deadline of June 30. Teresa will send login information for CSDC to the Board. The Board is to forward their certificate of completion to Teresa.
 - .06 Lewis Center Foundation Board Update – Jisela Corona reported that we have been recruiting and we received interest from several parents. The Foundation Board is planning a Brew event on May 26, 2022.
6. **CONSENT AGENDA:**
 - .01 Approve Minutes of the February 14, 2022 Regular LCER Board Meeting
 - .02 Approve LCER, AAE and NSLA 2023-2024 School Calendars

On a motion by Sharon Page, seconded by Kevin Porter, vote 8-0, the LCER Board of Directors approved the Consent Agenda by roll call vote.

7. ACTION ITEM:

- .01 Approve Updated Injury and Illness Prevention Plan (IIPP) for COVID-19 – Stacy Newman reported that the IIPP was updated per new guidelines. On a motion by Pat Caldwell, seconded by Pat Schlosser, vote 8-0, the LCER Board of Directors approved the revised IIPP by roll call vote.

8. INFORMATION INCLUDED IN PACKET: *(Board members may ask questions on items for clarification.)*

- .01 President/CEO Report – Lisa Lamb reported that the report will be given in closed session as a progress report from January 2020 – March 2022.
- .02 LCER Grant Tracking Report
- .03 LCER Financial Reports
 - Checks Over \$10K – Sharon asked about food service providers. David Gruber reported that we are evaluating how we can connect with new vendors that are able to provide service to both locations.
 - Budget Comparisons
 - Lewis Center Foundation Financial Reports
 - AAE and NSLA Federal Cash Management Data Collection for Categorical Funds
- .04 AAE and NSLA Enrollment Data
- .05 LCER Board Attendance Log

9. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification
- .02 Make a brief announcement or a brief report on his or her own activities – Sharon Page reported that the San Bernardino Sherriff's Department presentation was really good. The next presentation will be on April 7. Lisa reported that during our interim audit they found we were short instructional minutes for 9th grade at NSLA. We are about 3 days short and may do a camp to make up those days. Lisa Lamb reported that interviews for the new AAE Principal went well and we have selected a candidate. We are working on the hiring process and hope to announce the selection soon. There was a great pool of candidates and it was narrowed down to 2 for final interviews. Valli will be on site until December to help with the transition.
- .03 Future agenda items

10. CLOSED SESSION: The Board convened into closed session at 5:20 p.m. The Board reconvened into open session at 6:32 p.m. Jessica Rodriguez reported that no action was taken in closed session.

- .01 Public Employment: President/CEO
- .02 Public Employee Performance: President/CEO

11. ADJOURNMENT: Chairman Rodriguez adjourned the meeting at 6:34 p.m.